

Lone Star Grand Commandery of Texas District Deputy Grand Commander Annual Report

(Report due in Deputy Grand Commander's Office by January 20 of each year)

For items marked with an asterisk (\*): If the answer is YES, then evidence of the same must be present in Minute Book.

COMMANDERY NAME & NUMBER: \_\_\_\_\_

**A. Annual Commandery Functions**

1. Representative(s) attended Grand Commandery Conclave? Yes or No

If no, explain why not: \_\_\_\_\_

2. Representative(s) attended Grand Special Call Meeting(s)? Yes or No

If no, explain why not: \_\_\_\_\_

**B. Templar Days of Observance**

3. Participated in Prince Hall Day and/or Ascension Day? \*Yes or No

4. Participated in Annual Christmas Toast? \*Yes or No

**C. Community Involvement**

5. Participated in Church visitation as a Commandery? \*Yes or No

6. Participated in an Adopt-A-School or Mentoring program? \*Yes or No

7. Participated in any other community activity as a Commandery? \*Yes or No

**D. Charity and Aid**

8. Contacted and assisted widow(s)? \*Yes or No

9. Contacted and assisted elderly Sir Knight(s)? \*Yes or No

10. Charitable assistance to a student(s) or school? \*Yes or No

11. Donated to a local charitable foundation? \*Yes or No

12. Participated in Thanksgiving/Christmas charity function(s)? \*Yes or No

**E. Templar Ceremonies**

13. Performed Escort Services \*Yes or No

14. Performed a Commandery Memorial Ceremony \*Yes or No

15. Possess Proper Commandery Furniture Yes or No

(2 altars, skull & bones, 12 candles, bibles, crossed swords, altar cloths, degree work materials)

**F. Attendance**

Were all elected officers present? \_\_\_\_\_ How many Sir Knights were present? \_\_\_\_\_

How many Sir Knights are on the Commandery roll? \_\_\_\_\_

What is being done to attract new members? \_\_\_\_\_

\_\_\_\_\_

**G. Business**

16. Is the Recorder's minute book current? Yes or No

17. Does the Recorder properly receipt all monies received? Yes or No

18. Does the Recorder turn over funds and receive receipt from Treasurer? Yes or No

19. Does the Treasurer deposit monies in a timely manner? Yes or No

20. Are the Treasurer's books current? Yes or No

21. Are the Recorder and Treasurer bonded? Yes or No

22. Does an annual internal audit get performed prior to election? Yes or No

**H. Education and Instruction**

23. Does Commandery ritualistically open and close proficiently? Yes or No

24. Does the Commandery follow procedures for processing petitions? \*Yes or No

25. Does the Commandery follow a balloting process? \*Yes or No

26. Does the Commandery follow procedures for initiating candidates? Yes or No

27. Does the Eminent Commander provide instruction in:

a. Ritualistic work (degree work) \*Yes or No

b. Jurisprudence (constitution, by-laws) \*Yes or No

c. Symbolism of Templar Freemasonry (meaning) \*Yes or No

d. Masonic Protocol \*Yes or No

e. Leadership & Officer Training \*Yes or No

**District Deputy Grand Commander's Annual Report**

**I. Uniform**

28. How many Sir Knights in this Commandery possess the full Templar uniform? \_\_\_\_\_

29. How many are halfway there? \_\_\_\_\_

30. Please list the names of the Sir Knights on the Escort (E) or Drill (D) teams.

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

**J. Concerns of the Membership**

List the concerns of the membership (*attach additional sheet if necessary*):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signatures:

\_\_\_\_\_  
Eminent Commander

\_\_\_\_\_  
District Deputy Grand Commander

Date: \_\_\_\_\_

Deputy's Fee for Visit Paid? \_\_\_\_\_  
(per diem for fuel expense)

COMMANDERY NAME & NUMBER: \_\_\_\_\_

MAILING ADDRESS OF COMMANDERY: \_\_\_\_\_

CITY/ST/ZIP: \_\_\_\_\_

MEETING SCHEDULE: \_\_\_\_\_

**DEPUTY'S NOTES:**

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\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_